



AEGC
Australasian Exploration
Geoscience Conference

Brisbane
2021

AEGC Brisbane 2021 Workshop Terms and Conditions

Workshop Terms and Conditions

By accepting the invitation to present a workshop at the AEGC 2021 conference, the presenters accept the following terms and conditions unless otherwise agreed upon with the Organising Committee. AEGC 2021 is not responsible for any outcome or result whatsoever arising from the information provided. All presenters will comply with the AEGC Organising Committee's policies and requirements relating to Intellectual Property rights, data security, and privacy.

The presenter agrees to comply with relevant laws and regulations relevant to the host state of Queensland, Australia.

These Terms and Conditions contain the entire agreement between the presenter and the AEGC Organising Committee with respect to the Workshop.

Quality of contents

Workshop organisers are responsible for the comprehensiveness, correctness and relevance of their workshop content. The AEGC Organising Committee takes no responsibility for matters arising from changed circumstances or information or material that may have become available after the date the material was made available and disclaims all liability to users of the information provided.

Participation

Approval as a presenter is only granted to an individual person, not to a company or any institution the presenter may belong to. Presenters provide their contribution personally (if necessary with a co-speaker or co-speakers). A "substitution" of presenters is not possible. The Presenter, or workshops organiser, is the primary contact listed in the EOI document and is responsible for communicating with, and acting on behalf of the co-speakers.

Should a presenter foreseeably not be able to deliver his or her contribution (e.g. due to illness), he or she will contact the Organising Committee in advance as soon as possible. Furthermore, he or she will try to support the search for a substitute speaker of the same level of experience and knowledge.

The letter of invitation confirms inclusion in the program but doesn't confirm that the workshop will take place, which will be dictated by a minimum number of participants signing up.

When participating in the Workshop, the presenter agrees that the purpose will be to apply the Open Innovation Methodology that requires open sharing of ideas or suggestions among the presenter and other participants. The presenter further agrees that the participants may use any ideas or suggestions made during the Workshop without further obligation to the presenter.



Accepting the Invitation

All persons who accept this invitation to present ('primary contacts') agree to:

- receive consent from their co-speakers to submit their personal details such as name, organisation and contact details via the approved process and to have their details stored in the database
- ensure that all their co-speakers are aware of the terms and conditions, privacy policy and registration fees applicable
- be the main point of contact in the pre-planning of the Conference workshop and inform all speakers of any communications and information regarding the Conference
- advise the Organising Committee in writing of any changes as soon as they are known.

Announcement and Documentation of Presentations

All accepted workshop organisers and speakers are required to register for the conference via the [online registration portal](#) prior to Early Bird Registration deadline of Thursday 20 May.

To announce and market the workshop to attendees, workshop organisers are required to upload to the [submission portal](#):

- Title of workshop
- Name, photo and biography of all workshop speakers
- Marketing text for inclusion in the Conference website

You will firstly be required to create a user account and once the account is verified, please click on the Submit Workshop button to begin working on the details for your workshop.

With the submission of the above-mentioned documents, the presenter grants the conference organiser the full and irrevocable and royalty-free rights of use, the rights of reproduction, public access and adaption (especially translations). If the contents are not submitted in due time, the organiser reserves the right to remove the presentation from the conference program. The presenter does not have any entitlement to compensation.

You acknowledge and accept that we have the right to publicly announce our business relationship with you which shall include but not be limited to announcements on social media. Such announcements shall not be disparaging or otherwise adverse to your business

The AEGC Organising Committee may collect your personal information for the administration of the presentation, for security, legal, future marketing, and promotional purposes. Please advise during the registration process if you do not wish to be contacted for any future marketing and promotional purposes.

Fees and Refunds

No honorariums will be paid for presentations. Travel costs or other expenses, e.g. for presentation materials, will not be reimbursed unless by prior arrangement with the Organising committee.

Running a workshop is not grounds to request free conference registration.



Cancellation of an Event

The organiser is entitled to cancel or postpone the conference due to serious reasons (e.g., closure of the venue, force majeure, etc.). If an event is cancelled presenters can make no claims for the refund of any expenses. If the organiser, or the AEGC Organising Committee, cancel the session due to changed COVID-19 circumstances including Conference venue closure, increasing COVID-19 activity, infection control concerns, or the presenter is unwell, the presenter does not have any entitlement to compensation. Refunds for workshop sponsorship will be reviewed on a case by case basis, please refer to the sponsorship terms and conditions at the conference website for more information:

<https://2021.aegc.com.au/sponsorship-exhibition-cancellation-terms-and-conditions/>

If the presentation dates are varied due to circumstances outside the conference organiser's control, your registration will be transferred to the new date and you will be duly notified. Registration fees do not include insurance. It is strongly recommended that at the time you register for the Conference and book your travel, you take out an insurance policy of your choice.

If for any reason, other than the exceptions outlined above, the presenter is no longer able to facilitate the booked Presentation, they will submit a request in writing to cancel the presentation.

Withdrawals need to be communicated in writing by the person who originally submitted the proposal ('primary contact'). In doing so, the committee assumes that all other co-speakers have been informed of the withdrawal. Once a proposal is withdrawn, it will not be reinstated.

If for any reason the presenter does not provide the AEGC Organising Committee with the required notice (30 days prior) or does not attend the presentation, or provide a suitable substitution, then they will be liable for room hire and workshop costs.

If a workshop does not meet the minimum numbers requirement to run, then it may be withdrawn from the program with as much notice as possible. Organisers are encouraged to use their personal networks to promote their workshops in tandem with the conference advertising to minimize the risk of this occurring.

Audio and Video Recordings

The organiser is entitled to produce audio and video recordings of the event for documentation purposes or self-publishing if the presenter does not object to this prior to the start of the event.

Sessions may be photographed or filmed at the conference for publication on the Conference website or used online in social media or to use to promote future conferences. Organisers can opt out of this by advising the Conference Managers ahead of the workshop date.

The AEGC Organising and Workshop Committee would like to advise that due to the uncertainty surrounding Covid-19 travel restrictions and border closures, the Committees and Conference Managers are actively investigating virtual presentation options. Should the decision be made that the Conference will shift in presentation format, we will advise the workshop organisers as soon as possible. These are expected to be run in conjunction with the live workshop.



Liability

Regarding presentation materials, the speaker will indemnify the organiser from all claims by third parties that are arising from any infringement of intellectual property rights.

Data Usage

The presenter agrees that the organiser can store, process, and use the information uploaded onto the conference portal to manage and promote the conference. Moreover, the presenter agrees to receive email promotions in the future. The presenter confirms that he or she has been informed that he or she can withdraw this consent at any time.

Non-commercial policy

All persons who submit an application ('primary contacts') and all speakers understand and agree that the AEGC Conference is a forum for learning and networking and as such is non-commercial. Under no circumstances should a programmed session be used for direct promotion of a presenter's product, service, or other self-interest. Workshops should not be used to promote product or businesses. Product sales or promotions are not allowed in workshops. Any mention of available product or business resources should be a brief mention, less than 30 seconds.

Intellectual property

You own all intellectual property in the presentation and nothing in this agreement transfers any intellectual property to AEGC 2021.

You warrant that the content is an original work and does not infringe the rights of any third party, including without limitation Intellectual Property Rights.

To the extent that the content contains any third-party Intellectual Property Rights, you warrant that you have obtained from such third party the unrestricted, perpetual, worldwide permission for AEGC 2021 to use such Intellectual Property Rights in the content, for the purpose of the Conference. All such third-party Intellectual Property Rights shall be identified and acknowledged by you in the content.

You will indemnify AEGC 2021 against all actions, claims, proceedings, costs and damages, and all legal costs and other expenses reasonably incurred by the Conference, or for which AEGC 2021 may become liable, with respect to any Intellectual Property Rights infringement claim relating to or arising out of the workshop's content.

Definitions:

- i. Confidential Information of a party means any information, including Personal Information, which is notified to be confidential, or which is confidential by nature.
- ii. Information means any information, document, recommendation, opinion, statement or otherwise published, commented, posted, or otherwise made available in the Presentation.
- iii. Intellectual Property means information, trademarks, patents, designs, circuit layouts, copyrights, know-how, and all other rights.



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- iv. Personal Information means personal, sensitive or health information of or about an individual within the meaning of Privacy Act.
- v. Presentation means any event, course, workshop, conference, meeting, or information session conducted on a digital platform
- vi. Presenter means the workshop organizer and primary contact for the workshop.

What is provided

- A liaison from Arinex will be available on site to help facilitate the needs of the presenter and attendees. Tech support will also be available to help setup.
- **Catering is provided for each workshop presenter.** If the workshop presenter has any specific dietary needs, please indicate the dietary requirement during the registration process.
- A room at the Brisbane Convention Centre with a data projector and screen, lectern with attached microphone, internet connection and a whiteboard with markers.